

**Grand Firs Homeowner's Association**  
Architectural Control Committee (ACC) Application Form

**Request to the ACC must be submitted before construction  
and/or alteration is made to your home/lot.**

Owner Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Lot Address: \_\_\_\_\_ Lot #: \_\_\_\_\_

(If your mailing address is different, please include on the form)

Planned starting date: \_\_\_\_\_

Projected completion date: \_\_\_\_\_

**Please submit the following information with your request:**

1. A brief description of your request
2. A Site Plan (if adding a structure) or a Bird's-eye-view sketch (if building a fence, adding a shed, or making changes to the landscaping) indicating where the changes will be in relation to the house and property lines.
3. A complete list of materials which you would like to use for the project (**approval of this request is not confirmation that materials are compliant with the CC&R's. Compliance is on the home/lot owner**).

**Other specific Requirements:**

1. All alterations to the lot will comply with the Covenants, Conditions, and Restrictions (CC&R's) for the Grand Firs Homeowner's Association. Please review your copy of the CC&R's before making any changes.
2. Some of the lot improvements may require a **Pierce County Building Permit**. Building permits are **solely the responsibility of the home/lot owner**.
3. The construction site shall be kept in a clean, workmanlike order and shall not disturb adjacent lots.
4. The owner is responsible for informing the ACC in writing when construction is complete so the ACC can inspect the project per the CC&R's. The owner also gives the ACC permission to enter their lot for inspection. The ACC will make a good faith effort to do so when the owner is home and available.

**The undersigned owner/contractor completely understands the above requirements, CC&R's and its terms for construction within Grand Firs Homeowner's Association and takes full responsibility for compliance with the same.**

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REVIEWED BY THE ACC:** ☐ APPROVED ☐ DENIED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REVIEWED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Mail form to:**

Grand Firs HOA c/o  
TARGA Real Estate Services  
720 S 348th St, Suite A2  
Federal Way, WA 98003

**Or Email form to:**

acc@grandfirshoa.org